

COURSE GUIDE

2024 ISSUE



ENGLISH FOR THE REAL WORLD

Navigate English Language
Skills with Confidence



www.ue.edu.au

MELBOURNE



Study English in Australia with Universal English!

HELLO, HOLA, こんにちは, 안녕하세요, MERHABA, مرحبا,
CIAO, BONJOUR, 你好, САЙН БАЙНА УУ, नमस्ते, XIN CHÀO, OLÁ!

"Come and study with us today!

We have a spacious, centrally located campus in the heart of Melbourne CBD, with many great features including comfortable classrooms, large break out areas, a beautiful rooftop and even a ping pong table!

We have a wonderful, dedicated, experienced team of teachers who are extremely passionate about teaching English to International Students.

We have a diverse team of teachers who all share the ambition of delivering dynamic and engaging classes that will help students to meet their real life personal and professional goals.

Our extremely friendly teachers and staff love welcoming students from all over the world.

Our students also share how much they love meeting other Universal English students and forging lifelong relationships with fellow travellers.

We look forward to welcoming you in person!"



Jane Wheen

UE Academic Manager

Table of Contents

Welcome to Universal English

Mission & Values	04
------------------	----

Why Choose Us	05
---------------	----

Campus

Campus Facilities	06
-------------------	----

Living in Melbourne	07
---------------------	----

Student Activities & Wellness	08
-------------------------------	----

Example Timetables	09
--------------------	----

Courses

General English	10
-----------------	----

Active Conversation in English	12
--------------------------------	----

EAP/IELTS Exam Preparation	14
----------------------------	----

Cambridge FCE B2 First	16
------------------------	----

Cambridge CAE C1 Advanced	18
---------------------------	----

Master Barista	20
----------------	----

Further Study

Pathways	22
----------	----

Mission & Values

Our mission is to provide **high quality** English language learning in an **engaging** and **dynamic** environment and to **inspire** students to use their skills in the real world with **confidence**.



Be Kind

We always choose kindness. Join the *Universal English* community, where compassion and support form the cornerstone of your language journey



Be Respectful

Respect is ingrained in our culture. Experience the richness of diverse perspectives as we learn and grow together



Be Responsible

We advocate for personal accountability and advancement as individuals embrace responsibility for their learning and decisions



Work Hard

Encouraged as part of the learning process, empowering students to dedicate themselves to their studies and strive for excellence



Have Fun

We ensure there's fun too! Our aim is to foster a welcoming environment where students can relax and connect with each other during our events and workshops

Why Choose Us?



Years of Experience

More than 16 years of experience delivering quality English education



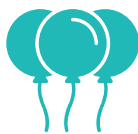
Study Options

Explore different English courses that fit your individual goals, or enroll in our unique Master Barista course to add something extra to your skill set



Direct Pathways

Exclusive pathways to Australia's premier colleges and universities across a variety of fields



Campus Events

Engage in a vibrant community through exciting events and activities, enriching your learning experience beyond the classroom



Modern Facilities

Access modern facilities designed to support your learning and personal development, creating a growth-friendly environment



Central Location

Located in the heart of a bustling city, enjoy the convenience of our prime location, surrounded by opportunities for cultural enrichment and exploration

CAMPUS FACILITIES

The *Universal English* campus is one of the largest English language colleges in Australia. Spanning four levels, our campus offers spacious and comfortable classrooms, convenient and easily accessible communal spaces, balconies, a rooftop, computer labs, a ping pong table, an on-campus café and more.



Central Location



Modern Classrooms



Computer Labs
& Free WiFi



Kitchen Facilities



Universal Café



Library



Student Lounge



Table Tennis



Rooftop Garden



Outdoor BBQ Area

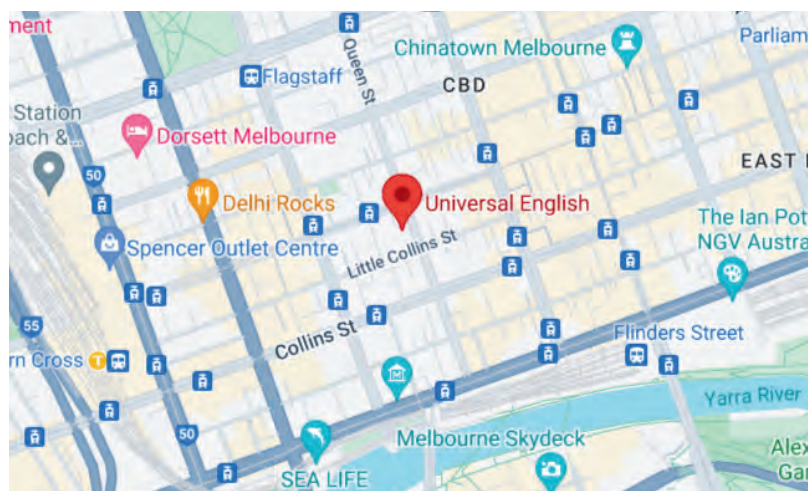


Student Counsellor



Multi-Faith
Prayer Room

CAMPUS LOCATION



Our *Melbourne* campus is located on Queen Street with convenient public transport nearby. It takes about 10 minutes to walk to Flinders Street Railway Station and around 15 minutes to Southern Cross Station, making it easy to access the college at any time of the day.

📍 Levels 1-4/131 Queen St, Melbourne, VIC 3000

Copyright Disclaimer: The following maps are sourced from Google Maps and are used here in accordance with Google's terms of service.

OPTIONAL SERVICES

Experience peace of mind during your first visit to Australia with *Universal English's* accommodation and **airport pick-up** services. Whether you choose our welcoming **homestay** or opt for a **shared house**, our reliable accommodations offer a serene environment. They facilitate connections with fellow students, providing the perfect opportunity to immerse yourself in new cultures and embrace the Aussie lifestyle.



ACCOMMODATION OPTIONS



AIRPORT PICK-UP

STUDY WITH US IN MELBOURNE

 **Universal Insights**

Cultural Fusion Arts Scene

Coffee Culture

Why Melbourne?

Melbourne has long been voted **the most liveable city in the world** thanks to its incredible list of offerings. A wide range of exciting events and opportunities are available every month of the year from music festivals to international food markets, competitions, exhibitions, galleries and more. There is always something new to see and the friendliness of the local people never disappoints.

Top Facts

- Most livable city **7 years** in a row
- Most **multicultural** city in Australia
- Incredible **food, coffee, art, music, culture**
- A global hub of **education** and **innovation**
- Close to the iconic **Great Ocean Road**



Photo: Melbourne's iconic Flinders Street Station



Photo: The Twelve Apostles, Great Ocean Road



Photo: The historic Princes Bridge in Melbourne

STUDENT ACTIVITIES & WELLNESS

 **Universal Insights**

Emotional Wellness Excursions

Monthly Newsletter Campus Events



STUDENT SUPPORT

At *Universal English*, we prioritise student success with exceptional support services. Our dedicated team is always here to **assist, guide, and provide counseling** whenever you need it. You're never alone on your learning journey.



URBAN ADVENTURES

Explore the city you study in with *Universal English*! Our excursions let you **discover and enjoy** your new surroundings. With your teacher by your side, you'll **interact with locals, learn insider tips**, and make unforgettable memories.



CAMPUS ACTIVITIES

We believe in **balancing learning with fun**, offering various social opportunities beyond the classroom. Our events foster friendships, **enriching your English learning experience** in Australia.



We ensure our students stay informed about everything happening on-campus in our **monthly newsletter** at *Universal English*.



We also offer a **monthly activities calendar** with hand-picked city and on-campus events, inspiring students to explore their new city.

EXAMPLE TIMETABLES

English Course Morning (AM) Sample Timetable:

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
8:30-9:00am	MONDAY MINGLE Whole school comes together for social time and conversation practice	REFRESH AND REVISE Fun and engaging revision to support weaknesses and consolidate learning	REFRESH AND REVISE Fun and engaging revision to support weaknesses and consolidate learning	REFRESH AND REVISE Fun and engaging revision to support weaknesses and consolidate learning
9:00-10:15am	TOPIC LEAD IN Reading or Listening and Speaking to introduce topic in context	GRAMMAR LEAD IN Reading or Listening and Speaking to introduce new grammar in context	VOCABULARY LEAD IN Reading or Listening and Speaking to introduce topic in context	GRAMMAR LEAD IN Reading or Listening and Speaking to introduce new grammar in context
10:30-11:15am	VOCABULARY IN CONTEXT Understanding new vocabulary with practice and feedback	GRAMMAR IN CONTEXT Understanding new grammar with practice and feedback	VOCABULARY IN CONTEXT Understanding new vocabulary with practice and feedback	GRAMMAR IN CONTEXT Understanding new grammar with practice and feedback
11:15-12:15pm	CONVERSATION, GAMES AND COMPETITIONS Conversation, social games and fun, friendly competitions	CONVERSATION, GAMES AND COMPETITIONS Conversation, social games and fun, friendly competitions	EXCURSION LEAD IN Reading or Listening and Speaking to prepare for the exciting purpose and benefits of the trip	CONVERSATION, GAMES AND COMPETITIONS Conversation, social games and fun, friendly competitions
12:45-2:15pm	AUTHENTIC TASK-BASED PRACTICE Real-world tasks, projects and activities that bring students together to collaborate in natural, meaningful and relevant ways	READING, WRITING, LISTENING OR SPEAKING TEST Students have the chance to have their language skills assessed with relevant and personal feedback and advice	EXCURSION Chance for students to explore different aspects of Australian language through authentic local cultural experiences off campus	FINAL PREPARATION AND END OF UNIT TEST Revision and review where needed to support students before they have the chance to have their grammar and vocabulary assessed with personal feedback and advice

English Course Evening (EVE) Sample Timetable

Universal English's evening timetable is 5 days, Monday - Friday, for 4 hours per night rather than five hours during the day - conversation, social games and fun and friendly competitions typically take place on Fridays for revision before the End of Unit Test.

Master Barista Course Sample Timetable:

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1	Meet your new classmates and become familiar with barista equipment Learn all the steps and trouble-shooting methods in making the perfect espresso to industry standards	Accelerated learning of steaming and texturing all milk types to perfection	Discover, learn, and practice the service of the "Melbourne Coffee" drinks menu Amazing day trip to a selection of "Specialty Coffee" cafes to discover Melbourne's famous coffee culture!	OPTIONAL PRACTICE SESSION DAY Master Barista students independently refine their skills at Universal Café*	OPTIONAL PRACTICE SESSION DAY Master Barista students independently refine their skills at Universal Café*
WEEK 2	Introduction to the UE student café (Universal Café*), welcome to your new workplace! Start your never-ending Latte Art journey and learn drinks presentation skills	Learn all about the history of coffee, origins, bean types and farming practices Lesson on coffee varietals, processing, and roasting methods	An amazing class trip to our coffee roaster to learn all about the roasting process of coffee beans	OPTIONAL PRACTICE SESSION DAY Master Barista students independently refine their skills at Universal Café*	OPTIONAL PRACTICE SESSION DAY Master Barista students independently refine their skills at Universal Café*
WEEK 3	Learn all about customer service, and pro tips and tricks for efficient café workflow. Get ready for your first job!	Discover "Alternative Brewing" in your first filter coffee class! Introduction to the "Aeropress" and "Pour Over" methods	Fun and informative Knowledge Check to track your progress	OPTIONAL PRACTICE SESSION DAY Master Barista students independently refine their skills at Universal Café*	OPTIONAL PRACTICE SESSION DAY Master Barista students independently refine their skills at Universal Café*
WEEK 4	Design your eye-catching Barista resume, do job search and interview preparation Sensory Analysis. Test your taste buds and aroma skills with a "Coffee Cupping" session!	Final Latte Art class to refine your new skills to a professional level Revision and fun packed class practicing everything we have learned so far	The Grand Final challenge! Bringing all your new skills together to make amazing coffee Party Time! It's your Master Barista Graduation Day. Congratulations!	OPTIONAL PRACTICE SESSION DAY Master Barista students independently refine their skills at Universal Café*	OPTIONAL PRACTICE SESSION DAY Master Barista students independently refine their skills at Universal Café*

*Universal Café, situated on the second floor of the Melbourne campus, serves as the central learning and working hub for master barista students throughout the 4-week Master Barista course.

General English

CRICOS Code: 099477M

 **Universal Insights**

Beginner Friendly Interactive

Popular Course

Why General English?

The General English course is designed to improve students' reading, writing, listening and speaking skills. Pronunciation, vocabulary and grammar are also developed and the lessons are carefully planned to include interesting and interactive topics. Our English lessons are **engaging, dynamic** and **exciting** as our teachers are highly experienced and love helping their students improve their English.

Program Highlights

- Learn new vocabulary specific to different topics
- Increase confidence with role plays
- Attend excursions and field trips in Melbourne
- Learn about Australian culture and other foreign cultures
- Learn common grammar errors and how to fix them
- Have weekly assessments and receive ongoing feedback
- Learn with group work and class activities
- Improve intonation and pronunciation

Course Details



Duration*

- 4-60 weeks



Study Mode

- Full-Time (20 hrs per week)



Intake

- Every Monday



Levels**

- Elementary, Pre-Intermediate, Intermediate, Upper-Intermediate, Advanced



Morning Class

- Monday to Thursday
- 8:30am - 2:15pm



Evening Class

- Monday to Friday
- 5:00pm - 9:15pm

Skills Focus



Reading



Writing



Listening



Speaking



Grammar



Pronunciation

* Level completion takes **approximately 12 weeks**

** Universal English **level test** is available online or through authorised representatives

Important: Please check course availability with the education provider

”

“I am happy to study at this college. It has added a lot of knowledge to my English language skills, and it has been a very nice experience. Thank you to everyone who works here.”

Meshal Al-Mutairi
(Saudi Arabia)



Active Conversation In English

CRICOS Code: 099478K

 **Universal Insights**

Presentation Skills Creative

Listening & Speaking Only

Why Active Conversation in English?

Active Conversation in English (ACE) is an exciting English course, with a **creative** and **unique** approach to learning. ACE focuses on developing your speaking, listening and pronunciation skills with fun and active English lessons.

Program Highlights

- Acting and role plays
- Oral presentations and sales pitches for products
- Presenting book and movie reviews
- Pronunciation activities and singing
- Team work on projects
- Practicing phone calls and creating film clips
- Attending practice/business meetings
- Conducting interviews and surveys

Course Details



Duration*

- 4-12 weeks



Study Mode

- Full-Time (20 hrs per week)



Intake

- Every Monday



Levels**

- Intermediate, Upper-Intermediate



Morning Class

- Monday to Thursday
- 8:30am - 2:15pm



Inspiring Conversations

- Listen to inspirational *TED Talks* and discuss/debate in groups

Skills Focus



Listening



Speaking



Pronunciation



Vocabulary



Presentation

* Level completion takes **approximately 12 weeks**

** Universal English **level test** is available online or through authorised representatives

Important: Please check course availability with the education provider

”

“I took this course and really enjoyed it. The teachers are fantastic – super knowledgeable and patient. They make learning fun and really get everyone talking and participating. The course is well-structured and the whole environment is very supportive, which helped me feel more confident and improve my English speaking skills. If you’re looking to boost your conversational English, UE is a great choice.”

Juan Sebastian Pena Olave
(Colombia)



EAP/IELTS Exam Preparation

CRICOS Code: 099479J

 **Universal Insights**

Exam Preparation | Academic English

Regular Practice Tests

Why EAP/IELTS Exam Preparation?

The EAP/IELTS Exam Preparation course is perfect if you want to study for a certificate, diploma, advanced diploma, degree or sit the **IELTS test**. The course covers all the essential **academic skills** to be successful in the IELTS test and also covers skills such as note taking, paraphrasing and oral presentations, which are vital for tertiary studies.

Program Highlights

- Take weekly practice IELTS tests and get personalised feedback
- Have “one-on-one” practice IELTS speaking tests with teachers
- Understand sentence structure and essay structure
- Improve paragraph writing skills
- Improve writing and reading speed
- Increase skimming and scanning skills
- Listen to detailed lectures and take notes
- Visit libraries and learn how to find books
- Read journal and newspaper articles

Course Details



Duration*

- 4-36 weeks



Study Mode

- Full-Time (20 hrs per week)



Intake

- Every Monday



Levels**

- Intermediate, Upper-Intermediate, Advanced



Morning Class

- Monday to Thursday
- 8:30am - 2:15pm



Evening Class

- Monday to Friday
- 5:00pm - 9:15pm

Skills Focus



Reading



Writing



Listening



Speaking



Grammar



Pronunciation

* Level completion takes **approximately 12 weeks**

** Universal English **level test** is available online or through authorised representatives

Important: Please check course availability with the education provider

”

“IELTS course was a very dynamic and beneficial learning experience. It provided me with the ability to reach my learning goals and establish my plans for the future.”

Valezka Berroteran
(Venezuela)



Cambridge FCE B2 First

CRICOS Code: 0100813

 **Universal Insights**

Exam Preparation

Career Opportunities

Academic English

Why **Cambridge FCE B2 First**?

The Cambridge FCE – B2 First course is for Upper-Intermediate level students who wish to take the **B2 First exam** or for those who want a **more intensive alternative** to General English.

Each week, students will cover different parts of the four exam sections, providing opportunities for students to learn, make errors, receive feedback and engage in authentic, functional and practical lessons.

Program Highlights

- Focus on exam tasks and strategies to successfully take the Cambridge B2 First exam
- Widen vocabulary and grammatical knowledge at the CEFR B2 level
- Improve speaking, listening, reading and writing skills
- Understand how to make sounds and improve pronunciation
- Study complex themes, enabling confident communication in an English-speaking environment

Course Details



Duration*

- 4-12 weeks



Study Mode

- Full-Time (20 hrs per week)



Intake

- Every Monday



Levels**

- Upper-Intermediate



Morning Class

- Monday to Thursday
- 8:30am - 2:15pm



Evening Class

- Monday to Friday
- 5:00pm - 9:15pm

Skills Focus



Reading



Writing



Listening



Speaking



Grammar



Pronunciation

* Level completion takes **approximately 12 weeks**

** Universal English **level test** is available online or through authorised representatives

Important: Please check course availability with the education provider

”

“I had an amazing three months while studying at Universal English! The teachers provided excellent support, and I enjoyed learning English with my classmates.”

Isaki Takahashi
(Japan)



Cambridge CAE C1 Advanced

CRICOS Code: 0100814

 **Universal Insights**

Exam Preparation

Valid Indefinitely

Academic English

Why Cambridge CAE C1 Advanced?

The purpose of the Cambridge CAE – C1 Advanced course is to provide students with the **skills and knowledge** that are necessary for taking the **Cambridge C1 Advanced exam**.

The course provides opportunities for Advanced level students to learn, make errors, receive feedback and engage in authentic, functional and practical lessons.

Program Highlights

- Master the C1 Advanced test format and the requirements for each section of the exam
- Study complex grammatical structures
- Increase advanced vocabulary on a selection of relevant topics
- Improve pronunciation features
- Practice reading, writing, listening and speaking
- Study techniques to succeed in the Reading & Use of English, Listening, Writing and Speaking sections of the exam
- Learn functional language for everyday living in Australia

Course Details



Duration*

- 4-12 weeks



Study Mode

- Full-Time (20 hrs per week)



Intake

- Every Monday



Levels**

- Advanced



Morning Class

- Monday to Thursday
- 8:30am - 2:15pm



Evening Class

- Monday to Friday
- 5:00pm - 9:15pm

Skills Focus



Reading



Writing



Listening



Speaking



Grammar



Pronunciation

* Level completion takes **approximately 12 weeks**

** Universal English **level test** is available online or through authorised representatives

Important: Please check course availability with the education provider

”

“My goals are to improve my English communication and achieve a high exam score. After studying here, I can communicate efficiently and receive careful support from every teacher to achieve my goals. In addition, I've met various friends from many countries who have become my lifelong friends.”

Patsachol Tangsongsuwan
(Thailand)



Master Barista

4-week Course

 **Universal Insights**

Barista Training

Job Readiness

Practice Sessions

Why Master Barista?

Universal English stands out as one of the few colleges offering a unique **Master Barista Course** with an internship option, along with modules in **Barista Essentials, Latte Art, Alternative Brewing Methods, Coffee History**, and additional modules. Here, you will acquire all the necessary skills to truly shine in the competitive Melbourne café scene. *Universal English* is the place to learn and love coffee!

Program Highlights

- Learn the “A – Z” of everything a Barista must know
- Attend classes with our expert Master Barista trainer
- Visit a local coffee roaster and see what really happens
- Discover the history of coffee, coffee types and bean types
- Master latte art and learn iced coffee drinks
- Write your resume and practice for a job interview
- Understand different types of grinders and espresso machines

Course Details



Duration

- 4 weeks



Study Mode

- Full-Time (20 hrs per week, including self-study)



Intake*

- 1st Monday of each month



Level Required**

- Intermediate



Morning Class

- Monday to Wednesday
- 9:30am - 2:30pm



Practice Sessions

- Gain practical barista experience at *Universal Café* on Thursdays and Fridays

Skills Focus



Industry Best Practices



History of Coffee



Milk Frothing & Texturing



Latte Art



Alternative Brewing



Customer Service



Resume Writing

* **December and January** courses run for **2 weeks**, Monday to Thursday, due to the Christmas and New Year break

** **Universal English level test** is available online or through authorised representatives

Important: Please check course availability with the education provider

”

“I have been studying the barista course for two weeks, and I have really enjoyed the process. I have learned how to make different types of coffee, like cappuccino, mocha, flat white, etc. The best part is that I have received all the implements to run my course. The teacher is super didactic and fun, she teaches really well, and I would like to invite you to take this course.”

**Andres Felipe Veloza
Maldonado**
(Colombia)



OUR PATHWAYS

Universal English students have the opportunity to continue their studies with one of our prestigious **pathway** partners:



Universal Higher Education

Universal Higher Education (UHE) is a sister college of *Universal English*, helping you smoothly transition to advanced studies. *Universal Higher Education* is a part of the *Universal Learning Group (ULGroup)*, ensuring a cohesive educational journey.



Southern Cross University

Southern Cross University (SCU) provides a dynamic environment for teaching, learning, research, and culture, empowering students to reach their goals. Embracing potential and fostering positive change, they offer diverse Diploma, Bachelor, and Post-Graduate courses for *Universal English* pathway students.



Kangan Institute

Kangan Institute (KI) is a top TAFE provider in Melbourne that offers a diverse range of programs, including automotive and fashion design, empowering students to pursue their passions.



Australian Learning Group

Australian Learning Group (ALG) a registered training organization providing high-quality vocational education and training. *ALG* college offers accredited certificate and diploma courses in health, community services, early childhood education, and related fields.



UNIVERSAL Learning Group

Universal Learning Group (ULG) provides corporate governance and oversight of strategy, risk management, quality assurance, and performance for its subsidiaries, Universal Higher Education Pty Ltd (UHE) and Universal English Pty Ltd, trading as Universal English (UE), for their provision and delivery of English language training and higher education programs

CRICOS Registered College

Universal English is registered with the Australian Skills Quality Authority (ASQA) to deliver and assess General English, EAP/IELTS Exam Preparation, Cambridge CAE, Cambridge FCE and Active Conversation in English (ACE) to overseas students.

While the information provided in this booklet is correct at the time of publication, Universal English reserves the right to update information about policies, procedures, courses, fees and charges should the need arise. This information is correct as of the time of publication. Visit our website for the most up-to-date information on fees, course details and entry requirements.

For information on ESOS please visit:
<https://www.education.gov.au/esos-framework>

Important information, policies and procedures, fees and charges

Student related policies and procedures are available on our website www.ue.edu.au and should be read prior to enrolment in addition to this brochure.

Information about our Enrolment Process; Studying and Living in Australia; About Universal English; Campus location; Course information (course duration, holidays, course outcomes, pathways); Admissions Requirements; Refund Policy; Complaints and Appeals; Deferring, Suspending and cancelling enrolment; Facilities, Student Services and rights and obligations; Accommodation; Living costs; Fees and Charges; and the ESOS Framework are available online at www.ue.edu.au.

Disclaimer

Universal English does not claim to commit to secure for, or on the student or intending student's behalf, a migration outcome from undertaking any course offered and Universal English does not guarantee a successful education assessment outcome for the student or intending student.

Authorised by the *ULG Managing Director*





MELBOURNE CAMPUS
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For more information, visit our website
www.ue.edu.au

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