

 FALL 2023

 **Niagara
College
Canada**

ENGLISH

FOR ACADEMIC PREPARATION (EAP) REGISTRATION GUIDE



 **International**

international.niagaracollege.ca



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ENGLISH FOR ACADEMIC PREPARATION (EAP) REGISTRATION GUIDE



In order to set up your MyNC account, you must have completed your Placement testing and be enrolled in your classes. Please review the list below carefully. You must review and complete each item in order to continue with your registration. All English for Academic Preparation program students are required to be in Canada and able to attend Niagara College's Welland campus in the Niagara Region for their classes.



REGISTRATION CHECKLIST

- 1. Provide your valid study permit - stamped visa or Electronic Travel Authorization (eTA) - to international@niagaracollege.ca or if you have not arrived in Canada, proof of approval of your study permit
- 3. Arrange housing. [Click here](#) for more information
- 4. [Click here](#) to register for EAP Orientation: August 31, September 1 & 5.
- 5. Download our Be NC Ready App available by searching the App Store or Google Play for "iCent" and searching for "Niagara College - Be NC Ready" within the app. [Click here](#) for instructions
- 6. Attend all three days of EAP Orientation
- 7. Begin your program – classes begin on September 6, 2023. [Click here](#) to check out other important dates this term



KEY DATES

By This Date	You Need To
Now	Submit study permit or if you have not arrived in Canada, proof of approval of your study permit
Tuition due date	Make sure all payment have been made. Returning EAP students - August 17, 2023. New EAP students - by due date on your Final Invoice
July 24	Pre-orientation activities begin international.niagaracollege.ca/events
August 31, September 1 & 5	In-person International English for Academic Preparation program student orientation international.niagaracollege.ca/orientation
September 2	A Knight in the Falls
September 6	Classes begin niagaracollege.ca/dates EAP timetable pickup will take place on on September 6 on campus in Welland from 8:30-9:30am EST
September 9	Orientation Boat Trip
September 12	Update your address (if required) niagaracollege.ca/mync/help/update-contact-information
September 19	Last day to withdraw with a refund ("Tenth Day") niagaracollege.ca/dates
October 9	Thanksgiving Day (Statutory Holiday – College Closed)
October 23-27	Mid-Term break
October 26-27	Short-Term EAP Orientation and Testing
October 30	Short-Term EAP Classes Begin
December 15	Classes end niagaracollege.ca/dates
December 15	End of Term Ceremony
December 22	Final grades are available online mync.niagaracollege.ca
December 25-January 1	College Closed

Please Note:

- Details outlined in the Registration Guide are subject to change based on Health Canada guidelines.
- If you do not pay your fees by the due date, your seat will be offered to someone else.
- Key dates may vary for specific courses due to program requirements. Please consult the Niagara College website for date exceptions.
- Once you find out your EAP level, please be sure to adjust any potential post secondary education plans accordingly if you are studying EAP longer than anticipated. Your Student Advisors can assist with postsecondary planning and may help make any necessary adjustments to a previously submitted application if required. [Click here](#) to find the Student Advisor for your desired post secondary program.

niagaracollege.ca/dates

SIGN UP FOR MYNC



You will be able to create your MyNC account after you have completed your EAP placement test and have been enrolled in your classes.

1. Click "New User - Set your password"
2. Go to "Dashboard"
3. Go to mync.niagaracollege.ca
4. Click on "New User"
5. Complete the steps to receive your User ID, Password and Niagara College (NC) email address
6. Record and keep this information safe
7. Check your new email often to receive important NC information

TO BE ELIGIBLE FOR PLACEMENT TESTING AND PROGRAM ENROLLMENT

EAP class enrollment will take place following placement testing, once your level is determined. Please note classes may take 24-48 hours to appear in Blackboard.

TIMETABLE ENROLLMENT

As a reminder, students need to have the following to be enrolled in classes:

- Submit proof of your Study Permit or Visa to: international@niagaracollege.ca
- EAP classes will be on-campus and you are required to attend in-person at the Welland Campus from the start of term
- Pay your tuition fees by the payment deadline indicated on your most recent invoice.

Note: Students are automatically enrolled in timetables after testing. Fee payment is required to confirm your seat. Failure to pay by the due date may result in your offer being rescinded.

Not sure how to make a payment? [Click here](#) for Payment Portal

IMPORTANT: You must pay your fees, fulfill all conditions and have a visa before you can attend classes. Provide your most current study permit status to avoid delays in registration. Email your study permit and Canadian visa status to international@niagaracollege.ca

WITHDRAWAL AND REFUND PROCESS

For more information on Niagara College's deferral, withdrawal or refund policies, please visit: international.niagaracollege.ca/withdrawal-refund-process.

STUDENT ADVISORS

Student Advisors for EAP are:

Paul Kelly
International Student Advisor
pkelly@niagaracollege.ca

Giulia Borghesi
English as a Second Language
Student Advisor
gborghesi@niagaracollege.ca

We are always here to help you on your Niagara College journey.

Contact your Inquiry Response Team via email at international@niagaracollege.ca.